



Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Phil Carter
Tim James
Hunter Sox

City Manager
Tracy Hegler

Deputy City Manager
Jim Crosland
Assistant City Manager
Michael Conley

**City of Cayce
Special Council Meeting
Tuesday, September 26, 2023
5:00 p.m. – Cayce City Hall – 1800 12th Street
www.caycesc.gov**

**To Access Council Meeting Livestream, click
<https://www.youtube.com/@cityofcayce1137/streams>**

- I. Call to Order**
 - A. Invocation and Pledge of Allegiance
- II. Public Comment Regarding Items on the Agenda**
- III. Items for Discussion and Possible Approval**
 - A. Discussion and Approval of Request to Lexington County Board of Voter Registration and Elections for an Early Voting Center for the November 7, 2023 Municipal Election
- IV. Executive Session**
 - A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- V. Reconvene**
- VI. Possible actions by Council in follow up to Executive Session**
- VII. Adjourn**

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

Memorandum

To: Mayor and Council

From: Tracy Hegler, City Manager

Date: September 26, 2023

Subject: Early Voting Center for the November 7, 2023 Municipal Election

ISSUE

Council approval is needed in order to proceed with requesting the Lexington County Board of Voter Registration and Elections open an Early Voting Center for the November 7, 2023 Municipal Election.

DISCUSSION

Early voting was implemented in June 2022 for the November General Elections. The Lexington County Board of Voter Registrations and Elections evaluated Lexington County as a whole and has created five (5) Early Voting Centers for the municipalities within the County. These were used in the 2022 election and the County has come to us with the option of using them again in this election to make voting more accessible to voters throughout the County – the closest being the West Columbia Community Center on B Ave.

The Lexington County Board of Voter Registration and Elections requested that each municipality take this matter before their Council and report back to them for their Board to consider at a meeting on September 25, 2023 (see attached email and spreadsheet).

The approximate cost for one (1) Early Voting Center is \$12,312.64.

RECOMMENDATION

Staff recommends Council approve staff to request an additional Early Voting Center for the November 7, 2023 Municipal Election and fund the cost, which depending on the number of municipalities that participate and centers opened would be no more than \$12,312.64.

From: [Mendy Corder](#)
To: [Tracy Hegler](#)
Subject: FW: Early Voting Center - Reconsideration Meeting 9/25/2023 6 pm
Date: Wednesday, September 13, 2023 11:30:51 AM
Attachments: [image002.png](#)
[Copy of Estimate Cost 1EVC \(002\).xlsx](#)

Mendy Corder, CMC
Municipal Clerk
803-550.9557

From: Shoemaker, Lenice <LShoemaker@lex-co.com>
Sent: Wednesday, September 13, 2023 11:24 AM
To: lancershull@gmail.com; Bill Danielson <billdanielson@townoffirmosc.com>; Erik Sickinger <eriksickinger@townoffirmosc.com>; Courtney Dennis <cdennis@townoffirmosc.com>; Kelly Busch <kellybusch@townoffirmosc.com>; Barb Waldman <barbwaldman@townoffirmosc.com>; Barry Walker <barrywalker@townoffirmosc.com>; Tluckadoo@batesburg-leesville.org; Steve Cain_2000@yahoo.com; Skip_jenkins@hotmail.com; epartin@outlook.com; Tatewilbourne@yahoo.com; John.reeder@townofgilbertsc.com; Vmcdaniel@comporium.net; Mike Green <mgreen@westcolumbiasc.gov>; Mendy Corder <MCorder@cityofcayce-SC.gov>; Steve MacDougall <smacdougall@lexsc.com>; Kathy Maness <KManess@lexsc.com>; Becky Hildebrand <bhildebrand@lexsc.com>; Tmiles@mileslawfirm.com; Crystal Bouknight <cbouknight@westcolumbiasc.gov>; Fecasfamily@aol.com; Ddavis@townofpineridgesc.com; Ssimms@townofpineridgesc.com; Mlewie@townofpineridgesc.com; Floydwillisdinkins@gmail.com; Beth.sturkie@yahoo.com; Vmiller@townofpineridgesc.com; Dknight@chapinsc.com; Communications@chapinsc.com; Akoon@chapinsc.com; Greggwhite@bellsouth.net; Joann.Derrick@townofgilbertsc.com; Townhall@pelion.sc.gov; Reesebuilders@gmail.com; Jghoyt7085@gmail.com; Campbellcindy63@gmail.com; Hushotis6@aol.com; Juston.ricard@dominionenergy.com; Shallman@ckr.com; Cthook23@gmail.com; Wilkj8993@aol.com; Jreeley@bellsouth.net; Steve MacDougall <smacdougall@lexsc.com>; awatkins@springdalesc.com; County Administrator <CountyAdministrator@lex-co.com>; floydwillisdinkins@gmail.com; huntersoxforcayceouncil@gmail.com; Margaretr@comporium.net; Townofgaston@gmail.com; Timjamesforcouncil@gmail.com; Crepes, Dean <dcrepes@lex-co.com>
Subject: Early Voting Center - Reconsideration Meeting 9/25/2023 6 pm

Good Morning,

This will be the first time Early Voting has been implemented for your Municipal General Elections. There has been several discussions regarding adding (4) additional Early Voting Centers to the November 7th Election. I have attached the breakdown of these centers showing they can cost an average of \$10,000 per center. The cost of these Elections fall on the shoulders of 'each' Municipality. In order to verify the desire to **open all (5) Early Voting Centers**, I am asking to have a representative from *each Municipality* to attend

an 'Emergency Board Meeting' at the Registration and Elections office on Monday, September 25, 2023 at 6:00 pm. Please email me with conformation of your attendance. In the meantime, please reach out to other Councilmembers that are not included in this email thread so this request can be addressed. I have been asked that a letter be presented from your Council, stating that they agree or disagree with this request. Please know, at Mayor Shull stated, that there is the option for 'Absentee Voting' for many Voters who cannot Vote during scheduled Early Voting or Election Day dates. If you have any questions, feel free to reach out to me directly.
Sincerely,



Lenice Shoemaker | Director
Lexington County Board of Voter Registration and Elections
605 W. Main Street, Suite C, Lexington, SC 29072
p: [803.785.8193](tel:803.785.8193)
o: [803.785.8369](tel:803.785.8369)
w: <https://lex-co.sc.gov/departments/registration-and-elections>

ITEM III. A.

Estimate Cost for One EVC					
Minimum Positions:	Training Cost	Working One Day	10 Work Day	2 Weeks Total	Flexible Total
1 Clerk	60(x1)	135.00	x10=1350.00	1410.00	1410.00
3 Poll Workers	180.00	225.00	2250.00	2430.00	2430.00
1 Lex Cty EV Employee @ \$21.00 an hour * 8 HR day for Training/9.5 HR Work Daily	1680.00	199.50	x10= 1995.00	3675.00	3675.00
1 Polling Technician	50(x1)	100 per Day	x10=1000.00	1050.00	1050.00
*mileage not included					
Supplies Charges:					
1 Thermal roll				1.76	1.76
Thumb Drive Seals x 8 @ .36				2.88	2.88
Blue & Yellow Zip ties 100 x .34				34.00	34.00
Transport Expenses (D&PU)				209.00	209.00
*rental truck not included					
Facility (Rent) X14 days		100.00/250.00		1400.00	3500.00
*Possible Rent (not included)					
Grand Total				10,212.64	12,312.64
This is the Estimated Charges for (1) Early Voting Center					
Prices may Vary*					

\$60 - 1X Training pay per Poll Worker (3 Poll Workers)

\$75 per Poll Worker- Per Day

This is for Training the Mandated EV County Employee- Knows the VREMS System

Possible Rent Charges lowest \$100 a day and \$250 per day X 14 day

\$13 = \$947.13 Cost for Each Municipality for only (1) EV Center

\$4,735.63

Average Cost for EACH Municipality for (5) Centers is \$4,735.63 + add your Election Day Costs

*** EARLY VOTING ELECTION PAY SCHEDULES***

EARLY VOTING Work Day - Poll Manager	Training	EV Day 1 - 5	EV Day 6-10	Total Pay W/Training	Min to Hire = (3)
Training pay (One Time Payment)	\$60.00				
Election Day Pay- 9.5 hrs 8 am - 5:30 pm		\$375.00	\$375.00		
County Supplement	NONE				
9.5 HRS	\$60.00	\$375.00	\$375.00	\$810.00	\$2,430.00
EARLY VOTING Work Day - Clerk	Training	EV Day 1 - 5	EV Day 6-10	Total Pay W/Training	Min to Hire = (1)
Training pay (One Time Payment)	\$60.00				
Election Day Pay - 10 hr 8 am - 6:30 pm		\$675.00	\$675.00		
County Supplement	NONE				
10.5 HRS	\$60.00	\$675.00	\$675.00	\$1,410.00	\$1,410.00
EARLY VOTING LEXINGTON COUNTY EV Employee	Training	EV Day 1 - 5	EV Day 6-10	Total Pay W/Training	Min to Hire = (1)
Training pay (2 weeks of Training)	\$1,680.00				
Election Day Pay - 10 hr 8 am - 5:30 pm 9.5 HRS		\$997.50	\$997.50		
County Supplement	NONE				
	\$1,680.00	\$997.50	\$997.50	\$3,675.00	\$3,675.00

Estimate Cost for ELECTION DAY				
Minimum Positions:	Training Cost	Working One Day	COUNTY INCENTIVE @ \$185	Sub Total
1 Clerk	\$60.00	\$135.00	\$185.00	\$380.00
3 Poll Workers	\$180.00	\$225.00	\$555.00	\$960.00
1 Polling Technician - Work Day of Election	\$50.00	\$100.00		\$150.00
*mileage not included		TBD		
Supplies Charges:				
1 Thermal roll				\$1.76
Thumb Drive Seals (4 BMD, 1 DS200) x 5 @ .36				\$1.80
Blue & Red Zip ties 20x .34				\$6.80
Transport Expenses (Delivery &Pk Up)- (1) Temp Help (2) days @ \$21 hr = \$336 (with NO OT)				\$336.00
*Rental Truck \$300 a day				\$600.00
Facility (Rent)		TBD		
*Possible Rent (not included)				
Minimum Election Night Return Temp Staff =3@ \$100 each		\$300.00		\$300.00
Grand Total				\$2,736.36
This is the Estimated Charges for (1) Day of Election				

\$75 per day- Poll Worker Pay

\$60 - 1X Training pay per Poll Worker (3 Poll Workers)

Possible Rent Charges lowest \$100 a day and \$250 per day X 14 day

Average Cost for Election Day Charges for (1) Precinct